



भारत सरकार, **GOVERNMENT OF INDIA**  
वित्त मंत्रालय, **MINISTRY OF FINANCE**  
राजस्व विभाग, **DEPARTMENT OF REVENUE**  
सक्षम प्राधिकारी का कार्यालय [एस.ए. एफ.इ.एम (एफ.ओ.पी) ए. & एन.डी.पी. एस.ए]  
**OFFICE OF THE COMPETENT AUTHORITY [SAFEM (FOP)A & NDPSA]**  
SHASTRI BHAWAN, New Building Complex, (4<sup>th</sup> Floor),  
No. 26, Haddows Road, Nungambakkam, Chennai - 600 006  
Ph : 044-28218159, 28210519, 28210535; E-Mail : casafemfop.tnchn@nic.in

SF No.5A/2024-25

Dt.03-04-2024

**Vacancy Circular No. 01/2024-25**

Applications are invited from the willing and eligible candidates to fill up the following posts on loan basis in the office of The Competent Authority & Administrator, SAFEM(FOP)A & NDPSA, Chennai

The Competent Authority & Administrator, SAFEM(FOP)A & NDPSA, Chennai is in the process of drawing panel of willing and suitable officers for filling up posts from the grade of Income Tax Officer (CBDT)/Superintendent (CBIC) & Inspector (CBDT/CBIC) on loan basis for a period of 3 years subject to outcome of cadre re-structuring at the O/o The Competent Authority & Administrator, SAFEM(FOP)A & NDPSA, Chennai-600 006.

The vacancies as approved by Ministry of Finance for drawing application from officers of CBDT/CBIC on loan basis are as below :-

Sl. No.	Designation	No. of Officials required
1	Income Tax Officer (CBDT) / Superintendent (CBIC)	01
2	Inspectors (CBDT/CBIC)	03
Total		04

The willing and eligible officers may forward their application through proper channel to O/o The Competent Authority & Administrator, SAFEM(FOP)A & NDPSA, Shastri Bhavan, New Building, (4th Floor) No. 26, Haddows Road, Nungambakkam, Chennai - 600 006 along with the following documents :-

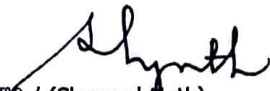
- 1) Complete Bio-data of the officer.
- 2) History of Postings.
- 3) APAR gradings for the last five years.
- 4) Vigilance Clearance Certificate.

This is issued with the approval of Competent Authority.

कार्यालय प्रधान मुख्य आयकर आयुक्त  
उ.प. क्षेत्र, चण्डीगढ़  
प्राप्ति संख्या / Receipt No. ....

08 APR 2024  
301

Office of the  
Principal Chief Commissioner of Income Tax  
N.W. Region, Chandigarh

  
(श्यामल नाथ) / (Shyamal Nath)  
Inspecting Officer / DDO  
O/o. Competent Authority & Administrator  
SAFEMA & NDPSA, Chennai - 600 006.

*Handwritten notes:*  
Haddows Road  
for stamp  
on groups.

To

1. The Chief Commissioner of GST, Chennai/Hyderabad/Bangalore/Cochin/Coimbatore/Ahmedabad / Bhopal / Bhubaneswar / Chandigarh / Delhi / Guwahati / Jaipur / Kolkata / Lucknow / Meerut / Mumbai / Nagpur / Panchkula / Pune / Ranchi / Vadodara / Visakhapatnam.
2. The Chief Commissioner of Customs, Chennai/Bangalore/Customs Preventive Zone, Chennai / Ahmedabad / Delhi / Delhi Preventive Zone, Kolkata, Mumbai – I, Mumbai – II, Mumbai – III, Patna, Tiruchirappalli.
3. The Principal Chief Commissioner of Income Tax, Chennai / Hyderabad / Cochin / Bangalore / Mumbai /Delhi / Nagpur/Odisha/Pune/Rajasthan/Gujarat/ Patna / Kanpur / Kolkata / Bhopal / Chandigarh.
4. The Commissioner of GST, Chennai-I,II,III/Coimbatore/Salem/Trichy/Madurai/Pondicherry / Tirunelveli / Bangalore-I,II,III / Guntur / Hyderabad-I,II,III / Cochin / Visakapatnam/Trivandrum/ Calicut.
5. The Commissioner of Customs, Chennai (Port) / Chennai (Air) / Bangalore/ Cochin/ Mangalore/Trichy/Visakapatnam.
6. The Regional Director, Enforcement Directorate / DRI, Chennai.
7. The Under Secretary (Competent Authority Cell), Ministry of Finance, Department of Revenue, North Block, New Delhi - 110 001 with request to forward the circular to the Web Master, CBIC and CBDT website.

**It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on Loan Basis.**

**BIO-DATA / CURRICULUM VITAE PROFORMA**

1.	Name and Address (in BLOCK Letters)	:		
2.	Date of Birth	:		
3.	(i) Date of Entry into service	:		
	(ii) Date of retirement	:		
4.	Educational Qualifications	:		
5.	A. Additional information, if any relevant to the post you applied for in support of your suitability for the post.  (This among other things may provide information with regard to (i) additional academic qualifications and (ii) professional training (Note: Enclose a separate sheet, if the space is insufficient)	:		
6.	Details of Employment in chronological order: Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.			
	Office & Department	Post held as regular basis	From To	Nature of Duties (in detail) highlighting experience required for the post applied for

I have carefully gone through the vacancy circular and I am well aware that the information furnished in the Bio-data duly supported by the documents in respect of Essential Qualifications / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the Officer)

Date :